Library/Mediatheek NHTV

Do you want to find reliable, up-to-date information quickly and easily? Are you looking for experiences of previous students with your placement company? Are you going on a field trip abroad and do you need information for this purpose? Or are you planning a holiday and do you need a current travel guide? Perhaps you just want to read the paper or an interesting journal or are you looking for a quiet place to study? NHTV’s library is the answer to all these questions. You can find the library at four locations: Mgr. Hopmansstraat, Sibeliuslaan, Archimedesstraat and Claudius Prinsenlaan.

Library website
The library website is a good place to start looking for information. You can find it at www.nhtv.nl/library. Here you will find the catalogue, the databases, the full-text journals, links to specially selected websites, information about the four locations, the services offered by the library and the library news log.

Catalogue
At home or in school... Via the internet you can browse the catalogue, no matter where you are. In the catalogue you will find books, travel guides, journals, reports, and statistical data especially selected and purchased for education and research at NHTV. In addition, the catalogue contains publications written by students, such as placement reports and theses. In other words, if you are looking for information, your search begins in the library’s catalogue. All the information you will find here is directly accessible and usable.

Databases
If you are unable to find the information you want in the library’s catalogue, you might want to check the databases of the library. There are several types of databases. For instance, in some databases you can easily find journal articles, sometimes as full text, sometimes as references only. This is convenient, because the catalogue only contains journal titles, and not the articles in these journals. Other databases feature full-text market information or Dutch and foreign newspaper articles. For a complete overview, alphabetical or per academy, you are referred to our website. It is also possible to access databases from outside NHTV.
Coen Geensen  
(Student International Leisure Management)  

"I spend a lot of time in the library. In the first place, because it is such a peaceful, inviting space to sit down and study for my exams. Secondly, the library boasts an extensive and easily navigable database of journals, articles and books, which have proven very useful in my school assignments on many occasions. To support the library in their efforts, I would like to appeal to my fellow-students to keep the library tidy, so that others can enjoy the library’s tranquil setting as well."

**Full-text journals**  
The journals which are available at the library in full-text form are listed on the website. Some journals can be viewed in full-text on your screen. If this is possible, it is clearly indicated. If this is not possible, you will be referred to the location which has the paper version available. Reading full-text journals is possible anywhere you have access to the internet. You can search for journals alphabetically, by academy or use the 'list of e-journals'.

**Full-text button**  
If you can’t find a full-text article in the databases, the blue button will refer you to the article or alternatives within other sources.

**Websites**  
There is so much information on the internet that you sometimes cannot see the wood for the trees. Which website provides reliable information? To help you with this, the library has made a selection of the most useful websites for each academy.

**Borrowing**  
You can borrow practically everything from the library collection, with the exception of reference works. It’s clearly indicated when you are not allowed to borrow specific materials.

You are allowed to have a maximum of 10 library items on loan  
Loan period: 3 weeks.

Remember to always bring your student card with you, this is also your librarycard!

**Fines for late return**  
Please return all books in time, or make sure to renew your library items in time, otherwise you will be fined:  
- € 1.00 for each item returned late (after 1 week)  
- € 2.50 for each item returned late (after 2 weeks)  
- € 5.00 for each item returned late (after 3 weeks)

At all locations you can pay by switch/debit (pinpas) card, student- and chipcard. You can charge money on your studentcard by means of the chargers installed in the NHTV buildings.

**Renewing your library items**  
Books borrowed from any NHTV library can be renewed online, at the check out counter, or by telephone, as long as they have not been requested by other users.

**Online procedure:**  
- surf to www.nhtv.nl/mediatheek  
- go to ‘Search & find’  
- choose ‘Catalogue’  
- choose ‘Borrower information’  
- log in  
- renew your loans
Long-term loans for students
Students who are going to do a placement or a graduation project may be eligible for extended loan privileges. To this end, a copy of the placement contract has to be submitted to the library before the placement or graduation project begins. In the case of a graduation project, the supervising lecturer has to submit a statement confirming that the student is going to carry out a graduation project and needs the items for this specific purpose. Compulsory literature is excluded.

Long-term loans for employees
NHTV employees may keep items for longer than the standard three-week loan period. Please contact our officers at the check out counter. The due date will be set according to your individual needs.

Reserving items
You can reserve items online yourself. Locate the item in the library catalogue, where you can see whether it is currently available for loan, and how you can make your reservation.

Textbooks
Required literature of all NHTV’s academies can also be found at all four library locations. At least one copy of every textbook is unavailable for loan. However, you are allowed to make copies from these textbooks, but only for personal use!!

Request from other libraries
If books or articles are not available in one of NHTV’s libraries, you can request them from other libraries in the Netherlands by means of the Picarta database, for which purpose you need an account. For more information contact the staff members at the information desk.

Information desk
Need more help? Questions? The staff members are not only there to help you find your way around the library and search the catalogue and databases, but also to help you on your way in your literature research, graduation thesis or project.

How can I find a book on the shelves?

Catalogue description

1. Search for your location ‘Mgr Hopmansstraat’
2. Check availability
3. See shelf-mark code

Look for this number on the shelves downstairs
The library of the NHTV has a very special position for me: it is not a facility or a supporting service, not is it an archive. The library is more like the institute’s lungs: knowledge, alive and dynamic, passes through it. And the people working there are thinking along with students, with lecturers, with NHTV staff. There is constant interaction between the library, the information specialists and its visitors. Visitors are increasing, both virtually and for real: despite the fact that information is more abundant and easy to access outside the library. Visitors are increasing because they sense and experience that it is also about quality and selection which is to be found in the NHTV library: there are new books to see, and more importantly, new ways to see the books, new presentations and topics, all the time. The library not only acquires a vast amount of books, articles, dvds, databases, but it also follows the students and research staff, to see how you search, understand your needs, and allow you to access better and specialized information.